

The University of Tennessee, College of Social Work Student Ambassador Application

When you complete the application, please submit it and all attachments to Macy Pevy by email at macyetter@utk.edu. Should you have questions please call (865)-206-8522.

The application deadline is 5:00 PM EST/4:00 PM CST, Tuesday, March 17, 2026. All materials must be turned in by this time. Please read the information below carefully before applying.

Student ambassadors represent the College of Social Work at various recruitment events and initiatives. They assist with prospective student visits, campus events, presentations, conferences, and so much more. The student ambassadors possess several skill sets including strong leadership skills, a sense of responsibility, and attention to detail. The student ambassador program provides current University of Tennessee social work students with engagement opportunities on and off campus. This is a paid opportunity for students who are selected to be a part of the program.

Eligibility: Candidates for the student ambassador program must be BSSW or MSSW students enrolled in the College of Social Work. At the time of appointment, candidates must have completed at least one semester at the University of Tennessee Knoxville, with a minimum cumulative GPA of 2.7.

Selection and Service: Preference will be given to students who demonstrate the following skills:

- Leadership
- Interpersonal/social
- Public speaking
- Writing
- Responsible
- Time management
- Attention to detail

Student ambassadors are expected to accurately represent our college, exhibit enthusiasm and pride in the college, and possess a desire to give back to the college and community. College of Social Work student ambassador activities are related to recruiting, public relations, and academic programs. This includes outreach activities and attending university campus events, nonprofit events, career/college fairs, conferences, etc.

Responsibility: Student ambassadors serve continuously once selected until graduation from College of Social Work degree program. Student ambassadors must attend fall retreat in August and spring retreat in February. To maintain good standing in the student ambassador program, selected students must attend monthly meetings and at least five recruitment events each fall and spring semester. Student ambassadors can work up to 8 hours a week but no more than that unless given special approval by a supervisor.

Student ambassadors are expected to dress professionally for recruitment events. This can include student ambassador polos/sweatshirts, slacks, jeans with no holes, rips, or tears, etc. If you

should have any questions about proper event attire, then please contact Macy Pevy at macyetter@utk.edu.

A student ambassador appointment may be terminated at any time at the request of the ambassador. The College of Social Work may also terminate appointments for students who do not fulfill their roles or uphold the standards set for student ambassadors.

Benefits and Incentives: Students selected to be a part of the student ambassador program will have excellent opportunities to further develop professional, personal, social, and leadership skill sets. The program is a great way for students to become engaged with other social work major students, and to network on and off campus. Student ambassadors are paid \$15 an hour. Student ambassadors will receive student ambassador gear and will be featured on the College of Social Work Student Ambassador website.

The College of Social Work will also receive significant public relation benefits from the student ambassador program. The student ambassadors will help prospective students, families, friends, teachers, and the greater community understand the value of social work programs at the University of Tennessee, Knoxville. Student ambassadors also can promote pride in, and understanding of, the profession of social work.

I. Personal Data (complete all fields)

- a. Name (Last, First, Middle Initial):
 - b. Preferred Name:
 - c. UT ID:
 - d. Phone Number (include area code):
 - e. Current Address:
 - f. Permanent Address:
 - g. Classification (social work program and estimated graduation date):
 - h. Campus where enrolled (Knoxville campus, Nashville campus, or fully online student):
 - i. UTK Email:
 - j. Academic Minor (if applicable):
 - k. UT Cumulative GPA:
- II. Honors and Awards (please enter all pertinent information and attach pages if necessary)**
- a. *Please list any honors or awards you have received during your high school and/or college years.*
- III. College Organizations and Activities (please enter all pertinent information and attach pages if necessary)**
- a. *Please list any organizations or activities of which you are a current or past member. Also list any current or past positions held and dates of involvement.*
- IV. Work Experience (please enter all pertinent information and attach pages if necessary)**
- a. *Please list any full or part-time employment held while in high school or college. Give a brief description of each position held, including company name, dates of employment, and the nature of the work.*
- V. Please answer the following questions in paragraph form by inserting your answers after each question.**
- a. What is your strongest quality and how would it benefit you as a College of Social Work Student Ambassador?

- b. How would you make a difference to the student ambassador program?

VI. Scheduling Issues (please circle yes or no)

- a. I understand that I must be able to work at various recruitment events throughout the academic school year while under current appointment as a student ambassador (examples: homecoming, Big Orange Preview Day, Winter Welcome, etc.):
- i. YES
 - ii. NO
- b. I understand that I'm required to participate in student ambassador fall and spring retreats, any scheduled trainings, and monthly meetings:
- i. YES
 - ii. NO
- c. I understand that my continuation in the College of Social Work Student Ambassador program is based upon my performance, involvement, and maintaining a cumulative 2.7 cumulative GPA.
- i. YES
 - ii. NO

VII. References

- a. ***At least one letter of recommendation is required and two are recommended.*** Please deliver sealed recommendations to Macy Pevy in SMC office 501 or request recommenders to email recommendations to Macy directly at macyetter@utk.edu. Please no more than two recommendations per application. Recommendations must be submitted no later than the application deadline of March 17th.

VIII. Interviews

- a. Interviews will begin the week of March 30th. You will be notified if you are offered an interview as well as possible days/times for the interview.

IX. Please review and sign below if accepted:

- a. By submitting this application, you acknowledge that the information provided is accurate and truthful. You also agree to the following information:
- i. This application will become the property of the College of Social Work. To promote a valuable educational experience and to improve interviewing skills, feedback concerning reasons for selection or non-selection will be provided at the applicant's request. This procedure complies with the Family Rights and Privacy Act of 1974.
 - ii. I wish to submit this application for the position of College of Social Work Student Ambassador. I am aware of the responsibilities of the position as specified, and I fully intend to fulfill each one to the best of my ability if

selected. I possess the minimum qualifications required for this position as specified on this form, and all information provided herein is accurate.