## FIELD PROBLEM-SOLVING PROCESS

1 \_\_\_\_\_ 3 \_\_\_\_ 5

INDIVIDUAL IDENTIFIES A CHALLENGE

INDIVIDUAL SETS
CONSULTATION
APPOINTMENT
WITH FL

INDIVIDUAL NOTIFIES FL ISSUE WAS NOT RESOLVED STUDENT AND FIELD COORDINATOR MEET STUDENT SUBMITS WRITTEN APPEAL TO PD

- FI & student meet to discuss the challenge.
- Issue resolved or plan developed to address the challenge.
- Resolution, no resolution, or plan to address challenge is documented.
- If no resolution, or if consultation is needed, move to Phase 2.

- FL coaches student and/or Fl.
- FI & student discuss proposed solutions.
- Plan developed to address the challenge.
- Resolution, no resolution, or plan to address challenge is documented.
- If no resolution, move to Phase 3.

- FL notifies FC and consults as needed.
- FL facilitates meeting between FI & student.
- Resolution, no resolution, or plan to address the challenge is documented.
- Student documents actions taken to resolve issue.
- If no resolution, or if student is dismissed, move to Phase 4.

- Student & FC meet in an attempt to resolve the issue.
- FC notifies student of the decision via email within 10 working days.
- If the student wishes to appeal FC decision, move to Phase 5.

Student submits
 written request to
 appeal within 10
 working days.

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- PD, FC & student meet in attempt to resolve issue.
- PD notifies student & FC of the decision via email within 10 working days.
- Student may appeal decision per the student handbook.
- BSSW Handbook
- MSSW Handbook

<sup>\*</sup>FI = Field Instructor \*FL = Field Liaison \*FC = Field Coordinator \*PD = Program Director